

**Annual General Meeting – 2014/2015 Season**

Wednesday, October 14, 2015

4:15 p.m. to 4:45 p.m.

Four Seasons Centre for the Performing Arts

145 Queen St. W., Toronto, ON M5H 4G1

**Meeting Minutes**

**Attendance:**

Katherine Semcesen, Canadian Opera Company, PAONE Board  
Patty Jarvis, Prologue to the Performing Arts, PAONE Chair  
Kate Cornell, Canadian Dance Assembly, PAONE Board  
Amber Ebert, Young People's Theatre, PAONE Board  
Molly Gardner, Soupepper Theatre Company  
Karen Gilodo, Young People's Theatre  
Ksenia Vendrova, Milkweed Collective  
Vanessa Smith, Canadian Opera Company  
Fiona Suliman, Soupepper Theatre Company  
Lois Adamson, Young People's Theatre, PAONE Board  
Jessi Linn Davies, Ronald McDonald House – SW Ontario  
Emilie Charlebois, Prologue to the Performing Arts  
Kingi Carpenter, Independent Artist,  
Holly Tounson, Artist

**1. Call to order – Patty Jarvis, Chair**

The annual general meeting was chaired by Patty Jarvis, Chair of the Board. Confirmation was made that the quorum of at least 8 members were present.

Patty explained that since the PAONE Board decided to temporarily waive the Membership fee for the 2015/2016 season, all individuals present were entitled to vote. Patty requested that all attendees sign the attendance list which was being passed around during the meeting.

**2. Approval of Agenda – Patty Jarvis, Chair**

No edits or adjustments from the assembly.

Moved to approve: Patty Jarvis

Seconded by: Kate Cornell

Patty Jarvis put forward the motion to approve the agenda: All were in favour.

**3. Approval of 2013/2014 AGM Minutes – Patty Jarvis, Chair**

Patty informed that there were no actions that we needed to report on. Patty drew everyone's attention to point 8 in the minutes and noted that the PAONE Board

hadn't actively sought new members to join the organization, but that this would be an area of priority in the upcoming season. No one had any further questions.

Moved to approve: Lois Adamson

Seconded by: Amber Ebert

Patty Jarvis put forward the motion to approve the minutes: All were in favour.

#### **4. President's Report – Patty Jarvis, Chair**

- Patty thanked all members for their energy and commitment to arts education.
- 2013/2014 events included three mini-conferences. We welcomed expertise of speakers such as Michael Wheeler, and Roberta Smith and Jennifer Green were generously hosted by the National Ballet School, the Stratford Festival and Young Peoples Theatre.
- We made the decision for this past year to have a “fluid” membership – meaning that membership fees would not be a deterrent to anyone or any organizations’ participation. We are continuing this practice for the 2015-2016 year. We are grateful to those individuals and organizations that do support PAONE through membership but we consider all those who participate in our programs as part of the expanding network and value your input and involvement with us.
- We found it challenging to address some governance needs, particularly on our Board representation. We received only one expression of interest when we put out a call for new board members. Since the Board coordinates and facilitates all the programs and activities, we recognize what a commitment it can be for individuals. We have not filled the two open positions on the Board and the Slate of Directors that we are putting forward for approval is the same slate as last year. We are addressing this challenge in the current year by applying for funding to support the hiring of a part-time staff person, alleviating some of the administrative tasks currently managed by the Board. We also mapped out our mini-conference schedule for the year during the summer which will allow for more Board time to be spent on other governance issues.
- Patty thanked the Board for their efforts and work for the 2014/2015 season.

## 5. Committee Reports

### a) Programs – Lois Adamson

The 14/15 season included three mini-conferences, a social gathering, and representation of PAONE at three arts/arts education conferences:

The 2014/2015 season started off with Mixer and the 2013/2014 AGM at Young Peoples Theatre on Oct. 8, 2014. The event provided a chance for members to reconnect and meet new colleagues working in arts education/administration. The morning activities were followed by a pot luck lunch and a performance of *To Kill a Mockingbird*.

The annual *Carols and Cocktails* event gathered a small but festive group of people for carols and cocktails in the Distillery District on December 11, 2014.

PAONE's winter mini-conference, *Leadership and Career Progression*, at Canada's National Ballet School on March 23, 2015, addressed the gap in terms of current management and potential leadership in the arts and cultural sector. Panelists included Roberta Smith (Toronto Symphony Orchestra), Michael Wheeler (Praxis Theatre, STAF) and Jennifer Green (Toronto Arts Foundation).

The 2014/2015 season concluded on May 14, 2015, with a mini-conference on *Cultural Leadership in an Age of Civic Impact*, hosted by the Stratford Festival in Stratford, ON. With new focus being placed on public engagement in arts and culture and community building, cultural leaders face increasing pressures to better define, understand, and communicate the civic impact of their organizations' activities. PAONE invited Michael Wheeler, artistic director of Praxis Theatre, to continue the conversation about leadership and stimulate a discussion on the potential role that arts education administrators and practitioners can play in helping our leaders address these new priorities. Following the mini-conference, attendees were invited to attend a performance of *The Sound of Music* or *The Physicists*.

In addition to the mini-conferences, members of the PAONE Board represented and promoted PAONE at: the CODE conference in the fall; the Canadian Network for Arts and Learning conference at the Royal Conservatory of Music on March 25, 2015; and the Professional Association of Canadian Theatres (PACT) conference on May 22, 2015.

The PAONE Board thanked Young Peoples Theatre, Canada's National Ballet School, and the Stratford Festival for hosting the mini-conferences this season. Lois encouraged attendees to step forward if they or their organizations had an interest in hosting a future mini-conference.

Kate Cornell mentioned that the Dancers Transitional Resource Centre is open to hosting a wide variety of events. Maybe they can be a potential host in this future?

**b) Membership – Amber Ebert**

Amber informed all those present that the PAONE Board decided to waive the membership fee for the 2014/2015 in an effort to encourage participation again and also to introduce PAONE to more organizations and individual artist-educators. In lieu of a firm membership fee, the PAONE Board implemented a “pay-what-you-can” fee at our mini-conferences.

The Board will continue to review the membership program (benefits, fees, etc.), but will continue the practice of the more “fluid” membership for the 2015/2016 season.

**6. Treasurer’s Report – Jim Graham**

During the fourth fiscal year, which ended June 30, 2015, PAONE had \$1,214 in the bank chequing account plus \$15 in the share account. Total assets are \$1,229.

Moved to approve financials: Kate Cornell

Seconded by: Jessi Linn Davies

Patty Jarvis put forward the motion to approve the minutes: All were in favour.

**7. Proposed Slate of Directors for 2015/2016**

Patty announced the proposed Slate of Board of Directors for 2014/2015:

Lois Adamson, Young People’s Theatre, Website/Resources

Kate Cornell, Canada Dance Assembly

Amber Ebert, Young People’s Theatre, Membership

Jim Graham, Treasurer

Patty Jarvis, Prologue to the Performing Arts, Chair

Katherine Semcesen, Canadian Opera Company, Communications

Caroline Hollway, Independent is stepping down from her duties on the Board. The PAONE Board will look at filling in the position.

**8. Call for nominations from members**

The Board recognized that there was a vacancy on the Board but instead of pressuring individual to join the Board at the AGM, the Board has chosen to invite and people and engage people into Board roles in the 2015/2016 season so that individuals will have a better understanding of what would be demanded of them should they have an interest in applying for a more leadership role in the future.

There were no nominations put forth.

#### **9. Approval of Board of Directors for 2015/2016**

Moved to approve: Kate Cornell

Seconded by: Amber Ebert

Patty Jarvis put forward the motion to approve the minutes: All were in favour.

#### **10. Schedule 2015/2016 AGM**

The 2015/2016 AGM will take place on Wednesday, October 12, 2016.

Moved to approve: Kate Cornell

Seconded by: Lois Adamson

Patty Jarvis put forward the motion to approve the date: All were in favour.

#### **11. Other Business**

Kate Cornell asked the question of diversity of the Board and if this aspect was going to be considered when approaching potential Board Members. Patty informed that not only will Board look at cultural diversity on the Board, we also want to address gender representation, representation of different art forms, and representation of organizations from different geographic locations. It is time we need new leaders in PAONE.

#### **12. Adjournment**

Moved to adjourn: Kate Cornell

Seconded by: Jessi Linn Davies

Patty Jarvis put forward the motion to adjourn: All were in favour.